

### CASH VERIFICATION FORM

Unit Name \_\_\_\_\_ Date \_\_\_\_\_

Activity \_\_\_\_\_

#### COINS

\_\_\_\_\_ x \$.01 = \_\_\_\_\_

\_\_\_\_\_ x \$.05 = \_\_\_\_\_

\_\_\_\_\_ x \$.10 = \_\_\_\_\_

\_\_\_\_\_ x \$.25 = \_\_\_\_\_

\_\_\_\_\_ x \$.50 = \_\_\_\_\_

Total Coin = \_\_\_\_\_

#### CASH

\_\_\_\_\_ x \$1 = \_\_\_\_\_

\_\_\_\_\_ x \$5 = \_\_\_\_\_

\_\_\_\_\_ x \$10 = \_\_\_\_\_

\_\_\_\_\_ x \$20 = \_\_\_\_\_

\_\_\_\_\_ x \$ \_\_\_\_\_ = \_\_\_\_\_

Total Cash = \_\_\_\_\_

Total Currency \$ \_\_\_\_\_

Total Checks \$ \_\_\_\_\_

**Grand Total** \$ \_\_\_\_\_

#### DEPOSIT INFORMATION

#### ATTACH DEPOSIT SLIP TO THIS FORM

Date of Deposit: \_\_\_\_\_

Deposit prepared by: \_\_\_\_\_

Deposit Allocation to Budget Line Items:

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

#### MEMBERSHIP DUES (if included)

# \_\_\_\_\_ Members @ \$ \_\_\_\_\_ (dues) = \$ \_\_\_\_\_ + donations \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Verified by: \_\_\_\_\_

All monies must be counted and verified by two people.

Verified by: \_\_\_\_\_

The two people cannot be related by blood, marriage or live in the same household.